



Little Swans Day Nursery

Safeguarding and Child Protection statement

July 2017

Parents Information

Also see Little Swans Day Nursery Safeguarding and child protection Policy

We believe that children learn best when they are healthy, safe and secure, when their individual needs are met and when they have positive relationships with the adults that care for them.

At Little Swans Day Nursery we aim to create an environment which is welcoming safe and stimulating and where children are able to enjoy their learning through play, to grow in confidence and to fulfil their potential. We believe it is essential that children are provided with safe and secure environments in which to interact and explore rich and diverse learning and development opportunities.

As part of good practice the nursery environment is checked daily for any hazards. Staff are expected to remove and report any hazards or safety concerns to management immediately. Nursery management review the nursery environment regularly identifying changes needed as well as inspecting the daily standard of cleanliness in which children, learn and explore.

Written policies and procedures are required to safeguard children or promote equality of opportunity; all staff members are made aware of these policies and procedures as part of their induction and informed on how they impact on their practice and the expectations of them in their role at the nursery. To further enhance development and awareness staff are provided with training, practical assessments and supervisions.

Updates are shared through staff meetings and email correspondence, this is also shared with parents/ carers. All our policies and procedures are kept in a lever arch folder in the main entrance of the nursery. Policies and other information about the nursery can be viewed online at www.littleswans.org.uk

The safety of all children at the nursery is of paramount importance and we aim to safeguard children from harm or abuse at all times by:

- Having a robust recruitment procedure in place for vetting anyone who works within our setting
- Ensure that all our staff are trained in safeguarding children as part of their induction process
- Where applicable access additional child protection / safeguarding training from external training providers to fulfil the requirement of the Early Years Foundation Stage welfare requirements
- Safeguarding is always on the agenda for discussion, reviewing and reflecting practices as well as highlighting the importance of sharing information appropriately and effectively
- Creating an environment of awareness, where practice of others is challenged and communication is clear and effective to ensure everyone is clear of nurseries policies and procedures to safeguard children
- Supporting staff to recognise signs and indicators of abuse as well as effectively implementing our procedures when concerns arise



- Having safeguarding procedures available for everyone to view on the premises and also on the nursery website www.littleswans.org.uk
- We have procedures in place for dealing with allegations made against staff members in accordance with section 22 of the Birmingham Safeguarding Children Board (BSCB) procedures

We expect anyone working within our organisation to ensure they carry out their duties using safe working practices, this includes:

- Not allowing themselves to be left in a position whereby allegations are made against them
- All staff are aware of our whistle blowing procedures and know how to make concerns known to management about other staff members
- Staff also know how to make concerns known to Ofsted and Children's services if they are worried about any aspects of management's behaviour
- As a parent/ carer or visitor to the nursery if you have genuine reason to believe that a child may have been abused or placed at risk by anyone working or volunteering for our nursery, we ask in the first instance you bring it to the attention of nursery management. If your concerns are about the nursery manager we ask that you bring it to the attention of the nursery owner Elaine Boulton. If you are still not satisfied we ask that you contact Ofsted on 0300 123 1231
- We ask parents to be very clear of what is being alleged, as we have a statutory duty to follow procedures when an allegation has been made.

Safeguarding procedures for children at the nursery

We inform parents of security arrangements when they register their child at the nursery

We ask parents, carers and visitors to be:

- Vigilant when arriving at and leaving the premises when entering and exiting the building
- Be aware of moving vehicles and children when on the car park area. If using the service of a Taxi please make sure the driver is parked in a bay on arrival and while waiting
- Inform nursery staff if someone other than themselves is collecting their child from nursery on the day
- Nursery must be supplied with two passwords and the names of persons authorised to collect their child if they are unable to do so
- Ensure the gates and doors are securely closed behind them and that they do not let any other persons follow them into the nursery, they must be directed to press the intercom system and announce their arrival
- Beware of children moving around the nursery and not open any gates/doors until the children have been moved safely from the area
- To bring concerns regarding security arrangements to the attention of nursery management immediately.

'Every child's well-being is paramount to us please be reassured we will do everything in our power to safeguard all children within our nursery by following safe working practices'

